

**Team éXi**

Meeting Minutes

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| Subject | Supervisor Meeting Minutes 05 |
| Date | 14 September 2018 |
| Time | 15:30 – 16:00 |
| Venue | SIS Room 4056 |

Attendees

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| Name | Attendance |
| Moh Moh San | Present |
| Riana | Present |
| Tang Hui Xin | Present |
| Thet Thet Yee | Present |
| Loo Wei Hua Shawn | Present |
| Zang Yu | Present |
| Prof Koh Lian Chee | Present |

Meeting Agenda

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| Agenda |
| 1. Discussion about Sponsor Meeting   Summary of Discussion   * Informed Mrs Lian Chee regarding the details of the Pilot Testing classes which has been discussed over the Sponsor Meeting * Informed Mrs Lian Chee of the feedbacks given by the Sponsors with regards to the system |
| 1. Discussion on Mid Term Preparation   Summary of Discussion   * Suggested for a mobile version of the web system to be available for Mid Term |
| 1. Demonstration of current progress   Summary of Discussion   * Showed Mrs Lian Chee the current development progress * Feedback that the interface was much better than the previous demonstration * However, there are still certain gaps in user interactions * Suggested for us to rework on the UI of the currently developed functionalities |

Action Items

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| Action | Member Responsible | Due Date |
| UI Redesign | Moh Moh San, Zang Yu | 30 September 2018 |

The meeting was adjourned at 4:00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared By,

Zang Yu

Vetted and Edited By,

Moh Moh San